

Planning to make an offer?

The next step would be to supply us with all of your supporting information...

TEMME ENGLISH

ESTATE AGENTS

Things we now need from you...

- **Proof of Mortgage Agreement in principle (AIP)** – please supply an in-date copy of this document
- **Proof of deposit** – please supply your most recent bank statement displaying your final balance, transaction history (which will show how the final balance was accrued in terms of amounts and sources), name, address and date.
- **Photo ID** – please see below
- **Proof of address** – in the form of a utility bill (within the last 3 months), bank statement or driving licence (if the driving licence is not being used for Photo ID)*
- **Solicitor's details**
- **Sales memorandum** – please supply a copy of this document ([this is only applicable if you are selling a property](#))
- **Mortgage redemption statement** – your latest annual mortgage statement ([this is only applicable if you are selling a property](#))

Have you received a financial gift to help with your new home purchase?

If the answer is yes, please provide:

- **Proof of giftor's funds** ([please supply as outlined under 'Proof of Deposit'](#))
- **Confirmation of gift** in the form of a letter signed by the giftor (we will supply a letter template). The letter can be provided as a scan or photo
- **Giftor's proof of ID** ([see Photo ID](#))
- **Giftor's proof of address** ([see proof of address](#)).

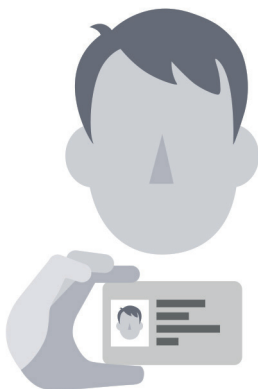


Photo ID

The following documents can be used for Photo ID:

- A valid passport.
- A current full UK/EU driving license.
- A valid residency card ([please provide the front and the back](#)).

Please provide this in both of the following ways:

1. A photo, or scan, of the original document.
2. A photo of you holding the document.

*Please note we cannot accept a driving license for both photo ID and proof of address.



Notes on providing information

Please ensure all documentation is provided according to the notes overleaf, and below, to avoid any unnecessary delays.

Things to avoid when supplying information

The following are formats which we cannot accept which don't meet standards of identification required:

- **Incomplete screenshots** – screenshots that do not show name, date, transaction history and the last four account numbers.
- **Incomplete utility bills** – Statements/Utility bills which do not include names.
- **Documents without a supplied ID** – all documents requested, and mentioned in this leaflet, can only be accepted when accompanied by Photo ID.
- **Incomplete Photo ID** – please ensure all Photo ID includes the associated ID number. For example when using a passport the passport number must be clearly visible.

Checklist of information needed

- | | | |
|--|--|---|
| <input type="checkbox"/> Mortgage Agreement in principle (AIP) | <input type="checkbox"/> Photo ID | <input type="checkbox"/> Proof of gifted monies |
| <input type="checkbox"/> Sales memorandum | <input type="checkbox"/> Proof of address | <input type="checkbox"/> Giftor's proof of ID (see Photo ID). |
| <input type="checkbox"/> Proof of deposit | <input type="checkbox"/> Solicitor's details | <input type="checkbox"/> Giftor's proof of address |
| <input type="checkbox"/> Mortgage redemption statement | | |